

Report on Capacity Enhancement Grant 2019-2020

The Capacity Enhancement Grant was used in the following areas:

1. To employ a Teaching Assistant

Achievements
<ul style="list-style-type: none">● From September 2019 to August 2020, the School employed a Teaching Assistant to assist in learning and teaching. The Teaching Assistant mainly assisted in doing clerical work and e-learning, preparing teaching materials, etc. She could minimise the workload of teachers by taking up the role as a supply teacher when teachers applied for leave because of sickness or professional development.
Reflection
<ul style="list-style-type: none">● Teachers agreed that the teaching assistant could relieve their workload. They could focus on improving the quality of learning and teaching and spending more time to cope with students of diverse abilities and special learning needs. They fully support the school to employ more teaching assistants next year so as to enhance learning and teaching.

2. To employ an additional IT staff

Achievements
<ul style="list-style-type: none">● From September 2019 to August 2020, the School employed a Technical Support Technician to assist in e-learning, provide technical support and administrate the IT hardware & software of the School.● The Technical Support technician played a vital role to facilitate e-learning as they helped teachers to focus on teaching by eliminating the technical problems.

Reflection
<ul style="list-style-type: none"> ● Teachers tried to integrate e-learning into the traditional learning environment to increase the motivation of students. The Technician served as an important support for solving technical problems so that e-learning could be implemented smoothly in the classroom.

3. Extra-curricular Activities

Achievements
<ul style="list-style-type: none"> ● The School made use of the grant to purchase different resources for carrying out the extra-curricular activities.
Reflection
<ul style="list-style-type: none"> ● More resources should be bought to help promoting different interesting extra-curricular activities.

4. Fun and Friends English Online Reading Programme

Achievements
<ul style="list-style-type: none"> ● More than 90% of the students completed the online exercise. They were interested in most of the tasks and they showed enthusiasm in doing the work. ● About 10% of the students received medals and trophies from FnF at the end of the year.
Reflection
<ul style="list-style-type: none"> ● Teachers should remind students to make good use of the platform to learn English in a fun way.