Report on Capacity Enhancement Grant 2020-2021

The Capacity Enhancement Grant was used in the following areas:

1. To employ a full time NET

Achievements
● A full time NET was employed to develop the curriculum of literature and shared the teaching load with other teachers.
Reflection
● Teachers agreed that it was good for reducing the workload of the teachers and improve work-life balance.

2. To continue employing teaching assistants

Achievements
● From September 2020 to August 2021, the School employed teaching assistants to assist in learning and teaching. They mainly assisted in doing clerical work and e-learning, preparing teaching materials, etc. They could minimise the workload of teachers by taking up the role as a supply teacher when teachers applied for leave because of sickness or further study.
Reflection
● Teachers agreed that the teaching assistants could relieve their workload by giving help to students and helping with school events. Teachers have more time to care for students of diverse abilities and special learning needs. They agreed that teaching assistants can enhance learning and teaching.

3. To employ an additional IT staff to administrate the School's IT hardware & software

Achievements
- From September 2020 to August 2021, the School employed a Technical Support Technician to assist in e-learning, provide technical support and administrate the IT hardware & software of the School.   - The Technical Support technician played a vital role to facilitate e-learning as they helped teachers to focus on teaching by eliminating the technical problems.
Reflection
Teachers tried to integrate e-learning into the traditional learning environment to increase the motivation of students. Many lessons were conducted through Zoom. The Technician served as an important support for solving technical problems.