

LA SALLE PRIMARY SCHOOL



Annual School Plan 2022 – 2023

La Salle Primary School

1. Vision

By touching the minds and hearts of the children confided to our care, and by providing the highest quality of education, we aspire to be the best primary school in Hong Kong.

2. Mission

To give a human and Christian education to the young, paying particular attention to the needy.

3. School Motto

Fides et Opera

4. Educational Characteristics

- ◆ To recognise the importance of moral teachings - commitments to Christian spiritual values.
- ◆ To strengthen the teaching and learning of Chinese, English and Putonghua - enhancement of students' biliterate and trilingual abilities.
- ◆ To motivate self-learning
- ◆ To encourage respect for others
- ◆ To encourage participation in extra-curricular activities
- ◆ To enhance STREAM education
- ◆ To attain a good understanding of the Mainland and the world

La Salle Primary School

Annual School Plan

2022-2023

1. To cultivate students into self-directed pioneers and life-long learners
2. To pursue learning and teaching excellence by fostering collaborative inquiry and sharing
3. To nurture students to become positive Lasallian gentlemen possessing good morals

Major Concern: To cultivate students into self-directed pioneers and life-long learners

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.1 To develop multiple talents and potential of students	1.1.1 To realise the holistic personal development and fully develop the potential of students	70% of teachers agree that useful strategies are used to facilitate the holistic personal development of students	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD and Department Heads of different subjects	Resources provided by different subjects
	1.1.2 To provide systematic training and/or activities in the Talent Hub to enhance the potential of different learners	80% of teachers agree that various activities and training help students develop their talents in different aspects	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD and Department Heads of different subjects	Resources provided by different subjects for carrying out activities and training programmes

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.1.3 To nurture students' multiple talents by joining different competitions	80% of teachers agree that students can broaden their horizon by actively participating in competitions	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD and Department Heads of different subjects	Information collected by Department Heads of different subjects
1.2 To promote a reading culture	1.2.1 To create a reading atmosphere by organising reading related activities	75% of teachers agree that more reading platforms and activities help to promote a positive reading culture at school	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD, Department Heads of different subjects and the Teacher Librarian	Various reading materials and interesting online platforms or APPs selected by teachers and the Teacher Librarian

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.2.2 To increase a wide range of library collections which include printed books and ebooks to cater for the diverse reading interests and abilities of the students	70% of teachers agree that more reading platforms and materials provide more choices for students and increase their interests in reading	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD, Department Heads of different subjects and the Teacher Librarian	The library collections and ebooks
1.3 To master the skills of “Reading to Learn”	1.3.1 To equip students with the skills of “Reading to Learn” so as to facilitate their learning in different subjects	60% of teachers agree that students can make use of the skills that they master in the reading programmes to help them study effectively	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD and the Teacher Librarian	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.3.2 To implement cross-curricular reading programmes which provide opportunities for students to make connections between reading across various Key Learning Areas	70% of teachers agree that students' participation in cross-curricular reading programmes help them to learn constructively	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD, Department Heads of different subjects and the Teacher Librarian	Reading programme materials
1.4 To integrate STREAM education into the school-based curriculum	1.4.1 To strengthen the professional capacity of teachers by developing a high functioning STREAM community	80% of teachers agree that the professional development in the area of STREAM help them to master the skills they need	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD, Head of STREAM education and Department Heads of different subjects	Resources for the STREAM professional development

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	1.4.2 To enhance students' critical awareness of the digital revolution and its impact on the community	80% of teachers agree that students' awareness of the digital revolution can help them to have foresight of the future	- Discussions in Curriculum Development Team meetings	Sept 2022 – July 2023	PSMCD, Head of STREAM education	Teaching resources of the digital revolution
	1.4.3 To promote design thinking skills across the curriculum	80% of teachers agree that design thinking skills inspire students to be more creative and help them to apply their knowledge to new tasks	- Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings	Sept 2022 – July 2023	PSMCD, Head of STREAM education and Department Heads of different subjects	Materials for learning the design thinking skills

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1.5 To provide flexible, engaging and transformative e-Learning	1.5.1 To encourage students to apply IT skills to investigate, present, build and share knowledge	70% of teachers agree that students can build knowledge and improve learning by applying various IT skills	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD and Head of e-Learning and Department Heads of different subjects	Materials about various IT skills
	1.5.2 To use multimedia tools and e-Learning platforms to foster creativity, collaboration and self-learning	80% of teachers agree that students can make use of different tools to pursue self-directed learning	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD and Head of e-Learning and Department Heads of different subjects	multimedia tools and e-Learning platforms

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1.6 To deepen students' understanding of Chinese history and culture to enhance their sense of national identity	1.6.1 To enrich students' understanding of China's historic events, famous figures and their deeds, profile of ethnic development, and social and cultural features via visits and tours	70% of teachers agree that students can have a better understanding of China through experiential learning	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in National Security, Moral and Civic Education Team meetings 	Sept 2022 – July 2023	Vice Principal (Curriculum) and National Security, Moral and Civic Education Team Leader	Information of experiential learning
	1.6.2 To create a learning atmosphere on the campus to promote Constitution, Basic Law and national security education through bulletin boards	80% of teachers agree that it is an effective way to promote national security education by using the bulletin boards	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in National Security, Moral and Civic Education Team meetings 	Sept 2022 – July 2023	Vice Principal (Curriculum) and National Security, Moral and Civic Education Team Leader	Materials for making the board display

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	1.6.3 To enable students to explore different aspects of our country by organising various competitions and activities	60% of teachers agree that students learnt a lot about China by joining various competitions and activities	- Discussions in National Security, Moral and Civic Education Team meetings	Sept 2022 – July 2023	Vice Principal (Curriculum) and National Security, Moral and Civic Education Team Leader	Information about the competitions and activities
	1.6.4 To strengthen students' understanding of Chinese culture by organising thematic book exhibitions	60% of teachers agree that students are interested in learning Chinese culture through a wide range of books	- Evaluations in the Annual School Plan meeting - Discussions in National Security, Moral and Civic Education Team meetings	Sept 2022 – July 2023	Teacher librarian and National Security, Moral and Civic Education Team Leader	Books about Chinese culture

Major Concern: To pursue learning and teaching excellence by fostering collaborative inquiry and sharing

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.1 To enhance project learning for students	2.1.1 To enhance peer learning through collaboration, IBL projects, group work, performances and competitions	70% of teachers agree that students achieve better performance through mutual learning	<ul style="list-style-type: none"> - Oral feedback and discussions in the panel meetings of each subject - Evaluations in the Annual School Plan meeting 	Sept 2022 – July 2023	PSMCD and Department Heads of different subjects	Resources of group projects and collaborative lesson planning records
2.2 To further enhance a collaborative culture among students	2.2.1 To renovate some special rooms and develop a Talent Hub for collective learning	80% of teachers agree that the Talent Hub is a unique place where students can collaborate with others to have their training and rehearsals	<ul style="list-style-type: none"> - Oral feedback and discussions in the panel meetings of each subject - Evaluations in the Annual School Plan meeting - Class Teachers' feedback 	Sept 2022 – July 2023	PSMCD and Department Heads of different subjects	Resources in the Talent Hub

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			after having discussions with students			
	2.2.2 To form an environmental project learning team	More than 60% of teachers agree that students can learn more about the importance of protecting the environment and put words into action	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Discussions in Curriculum Development Team meetings 	Sept 2022 – July 2023	PSMCD and Teacher-in-charge of the environmental project learning team	
	2.2.3 To further enhance a collaborative culture through Google Suite	More than 70% of teachers agree that using Google Suite can enhance a collaborative culture among students	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Class Teachers' feedback after having discussions with students 	Sept 2022 – July 2023	PSMCD and Department Heads of different subjects	Google Suite

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.3 To continue to enhance collaboration among teachers	2.3.1 To enhance professional sharing during staff meetings, subject meetings, staff workshops, training sessions, as well as IT and Zoom trainings	90% of teachers agree that professional sharing among teachers is vital and useful	- Evaluations in the Annual School Plan meeting	Sept 2022 – July 2023	Vice Principal (Curriculum) & PSMCD	
	2.3.2 To enhance teaching efficacy of all teachers through monthly co-planning meetings of all subjects, collaborative lesson preparation, lesson observation and co-teaching	90% of teachers agree that teacher collaboration helps to enhance learning and teaching efficacy	- Evaluations in the Annual School Plan meeting	Sept 2022 – July 2023	Vice Principal (Curriculum) & PSMCD	Collaborative Lesson planning documents
2.4 To promote professional development among teachers	2.4.1 To support new staff members through the mentorship programme, assigning different mentors for subject affairs and class affairs	90% of new staff agree that the mentorship programme is good for them to adapt to the new environment quickly	- Evaluations in the Annual School Plan meeting	Sept 2022 – July 2023	Vice Principal (Staff)	

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	2.4.2 To enhance the effectiveness of teaching Mathematics in English through co-planning meetings, lesson observation and peer lesson observation	90% of teachers involved agree that the co-planning meetings and lesson observations are helpful for them to master the technique of teaching Maths in English	- Discussions in Curriculum Development Team meetings	Sept 2022 – July 2023	PSMCD and Department Head of Mathematics	Materials for co-planning meetings and lesson observations
	2.4.3 To further collaborate with La Salle College in the teaching and learning of core subjects, student support team and the training of school teams	80% of teachers agree that the collaboration with LSC help teachers understand the needs and performance of the students	- Discussions in Curriculum Development Team meetings	Sept 2022 – July 2023	Vice Principal (Staff) (Curriculum)	Schedule of the meetings
2.5 To further strengthen the collaborative school culture	2.5.1 To further refine the existing school organisation	90% of teachers agree that the refinement strengthen the organisational structure	- Evaluations in the Annual School Plan meeting	Sept 2022 – July 2023	Principal	

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	2.5.2 To support and empower middle managers	90% of teachers agree that the high involvement in the school increases their sense of belonging	- Evaluations in the Annual School Plan meeting	Sept 2022 – July 2023	Vice Principal (Staff)	
	2.5.3 To further enhance the 2-year staff appraisal policy, with check-ins with Principal, to upgrade teaching efficacy and enhance communication	90% of teachers agree that the appraisal policy help to enhance teaching efficacy	- Evaluations in the Annual School Plan meeting	Sept 2022 – July 2023	Vice Principal (Staff)	Appraisal documents
	2.5.4 To collaborate with the Lasallian Family and all HK La Salle schools in joint meetings and staff formation	70% of teachers agree that the collaboration encourages team spirit among different parties	- Evaluations in the Annual School Plan meeting	Sept 2022 – July 2023	Vice Principal (Pastoral)	

Major Concern: To nurture students to become positive Lasallian gentlemen possessing good morals

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
3.1 To foster the Lasallian spirit of faith, zeal and community	3.1.1 To strengthen the Lasallian spirit in the Religious Knowledge curriculum	80% of RK teachers agree that the Religious Knowledge lessons and activities help to cultivate the Lasallian spirit of faith	- Oral feedback and discussions in the R.K. panel meetings	Sept 2022 – July 2023	Religious Knowledge Panel Chairs	Resources of activities
3.2 To instil Values in Action (VIA) in Positive Education into school curriculum	3.2.1 To progressively acquaint students with the 24 Character Strengths in VIA associated with the six virtues of wisdom, courage, humanity, justice, temperance and transcendence in their first three years of primary education	80% of students agree that they understand the importance of the Character Strengths and try to apply them in their daily life	- Feedback from students - Teachers' observations - Evaluations in the Counselling Team meeting	Sept 2022 – July 2023	Student Guidance Personnel	Student Guidance Service Grant and NGOs

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	3.2.2 To introduce the 8 Character Strengths of Perseverance, Zest, Social Intelligence, Self-regulation, Curiosity, Love of learning, Gratitude and Hope into P.1 Personal Growth Education curriculum	90% of teachers involved agree that students are interested in the activities of the introduction of the 8 Character Strengths	<ul style="list-style-type: none"> - Feedback from students - Teachers' observations - Evaluations in the Counselling Team meeting 	Sept 2022 – July 2023	Student Guidance Personnel	Materials of the 8 Character Strengths
3.3 To promote emotional well-being of students	3.3.1 To build students' positive emotions through school-based programmes and activities	80% of teachers agree that the school-based programmes and activities help students to develop positive emotions to tackle their everyday problems	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Teachers' observation - Class Teachers' feedback after having discussions with students 	Sept 2022 – July 2023	Subject Panels and PSMCD	Good Student Award Booklet

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	3.3.2 To provide students with hands-on experiences of service learning	80% of teachers agree that students learn to serve the needy and become more caring	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Evaluations in the Counselling Team meeting 	Sept 2022 – July 2023	Student Guidance Personnel	
3.4 To help students adapt to new changes with positive mindset	3.4.1 To organise talks, seminars or workshops on Positive Education for students, teachers and parents	70% of the participants agree that all the talks, seminars or workshops help them to understand more about the application of the positive education	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Evaluations in the Counselling Team meeting - Survey 	Sept 2022 – July 2023	Student Guidance Personnel	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	3.5.1 To strengthen students' resilience by means of home-school cooperation involving students, teachers and parents	70% of teachers agree that home-school cooperation help students to approach new experiences with confidence	<ul style="list-style-type: none"> - Evaluations in the Annual School Plan meeting - Evaluations in the Counselling Team meeting 	Sept 2022 – July 2023	Student Guidance Personnel	